

# Curriculum Framework Policy

## Source of Obligation

The Victorian Registration Standards (sch 4 cl 6) (CECV Guidelines ref 3.1) require that a framework must be in place for the organisation, implementation and review of the College's curriculum and teaching practices, to ensure that, taken as a whole, the learning areas in Schedule 1 of the Act are substantially addressed, and to provide for the review of the curriculum and teaching practices.

Commented [MK1]: In the primary one

The Victorian Registration Standards (sch 8 cl 5(c) and (d)) (CECV Guidelines ref 7.6) require that a senior secondary education provider must have processes to:

- ensure the assessment of senior secondary courses is fair, valid and reliable
- ensure the consistent application of assessment criteria and practices; and
- oversee the conduct of assessments of courses including processes to address plagiarism and other forms of cheating and to conduct investigations and hearings and, if necessary, amend or cancel assessments.

Commented [MK2]: In the senior secondary one

## Curriculum Plan

The College has developed a whole-school Curriculum Plan that outlines, for the relevant stages of schooling, how the curriculum will be organised and how the learning areas will be substantially addressed. The Plan also incorporates how the curriculum will be implemented including the implementation of updated learning area and focus capability components as, and when, they are required.

The VRQA may grant exemptions from addressing one or more of the learning areas if a school is registered for a specific purpose, if a school is for students with disabilities or for other reasons determined by the VRQA.

Penola Catholic College has not been granted an exemption.

## Four Capabilities

The Victorian Curriculum F-10 requires four capabilities to be met in addition to the eight learning areas. The four capabilities are:

- critical and creative thinking
- ethical
- intercultural
- personal and social.

## Policies and Procedures for Senior Secondary Courses

The College maintains documentation to ensure the consistent application of assessment criteria and practices to oversee the conduct of assessments of the senior secondary school courses that we offer.

If we share responsibility for a senior secondary course with another provider, we maintain a copy of the written agreement between the providers stating how the requirements of the teaching and learning standards will be met.

This documentation is maintained by the \*insert title e.g. our Head of Academic Studies\* and copies of all documents are stored \*insert location\*.

Commented [MK3]: In the senior secondary one

## Curriculum Time Allocation

Daily timetables are made available to each year group and set out the hours allocated for instruction. Time allocations across the learning areas and focus capabilities are decided upon annually and reflect College-specific priorities to support and improve student achievement.

## Curriculum and Teaching Review

The College has a system in place for continuous improvement of the curriculum and teaching practice that includes regular review and adjustment of the curriculum framework, teaching programs and learning and assessment approaches.

The curriculum and teaching practice is conducted as part of our continuous improvement process are reviewed annually and as required using internal and external performance data.

## Documentation

The College maintains documentation that shows:

- a curriculum plan showing how the learning areas will be substantially addressed and how the curriculum will be organised and implemented
- an explanation of how and when the curriculum and teaching practice will be reviewed
- an outline of how the College will deliver its curriculum.

Where appropriate, we also maintain documentation that shows:

- yearly curriculum program plans for each cohort of students
- an explanation of how the eight learning areas and four capabilities are addressed across the years of schooling.

This documentation is maintained by the \*insert title e.g. our Head of Academic Studies\* and copies of all documents are stored \*insert location\*.

## Implementation

Penola Catholic College has set up a series of compliance tasks in CompliSpace Assurance, to ensure that key obligations under the Victorian Registration Standards and CECV Guidelines are managed effectively.

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From Complispace – current as at July 2020